



FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

This Forward Plan sets out matters which will be the subject of a [Council](#) or [Cabinet](#) decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.

The [Cabinet](#) presently consists of the following members of the Rutland County Council:

Councillor G Waller	Leader and Portfolio Holder
Councillor A Johnson	Deputy Leader and Portfolio Holder for Governance and Resources
Councillor P Browne	Portfolio Holder for Planning, Property and Economic Development
Councillor D Ellison	Portfolio Holder for Adults and Health
Councillor T Smith	Portfolio Holder for Children and Families
Councillor C Wise	Portfolio Holder for Transport, Environment and Communities

Key decisions relate to those executive decisions which are likely to:

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

NB: Not all decisions to be taken by the Cabinet will be key decisions.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a fortnightly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Democratic Services Team, Tel: 01572 720993 or e-mail democraticservices@rutland.gov.uk

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website www.rutland.gov.uk. Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: enquiries@rutland.gov.uk and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

* The reference number indicates the date the item first appeared on the Forward Plan.

FORWARD PLAN
Publication date 8 March 2024

MEETING DATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER *	DOCUMENTS TO BE SUBMITTED
Cabinet 12 March 2024							
12 Mar 2024	Rutland Economic Development Strategy - To seek formal approval of the Rutland Economic Development Strategy and agreement to progressing further engagement and development of an economic implementation plan.	Cabinet	No		Strategic Director for Places (P Sharp)	FP/171123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12 Mar 2024	Home to school transport contract procurement & award - To approve procurement model and associated award criteria and to delegate authority to award contracts resulting from this procurement to the strategic director of places and portfolio holder for transport.	Cabinet	Yes		Strategic Director for Places (A Culleton)	FP/291223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12 Mar 2024	Contract for Microsoft Software Licences - To seek delegated	Cabinet	Yes		Strategic Director for Resources (A Nix)	FP/171123	It is not anticipated that there will be any documents other than the report and relevant appendices to be

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	authority to the Strategic Director for Resources for the purchase of Microsoft Licences.						published
12 Mar 2024	Edith Weston Neighbourhood Plan - To seek consideration and approval for the draft Edith Weston Neighbourhood Plan to be published for statutory public consultation and subsequent stages of examination and referendum.	Cabinet	Yes		Strategic Director for Places (R Ranson)	FP/260124	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12 Mar 2024	Adult Social Care Provider Fees for 2024/25 - To seek approval for the uplifts proposed to care provider fees for 2024/25.	Cabinet	Yes		Strategic Director for Adults and Health (K Kibblewhite)	FP/090224	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Council 25 March 2024							
25 Mar 2024	Review of the Charging for Care and Support Policy - To seek formal approval for the updated Care and Support Policy with effect from 1st April 2024.	Council	No		Strategic Director for Adults and Health (A Grinney)	FP/110823	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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25 Mar 2024	Annual Pay Policy - To approve the Council's Pay Policy for 2024/25.	Council	No		Strategic Director for Resources (K Nutton)	FP/061023	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
25 Mar 2024	To move the date of Annual Council	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/171123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
25 Mar 2024	Catmose Sports Leisure Contract - Full Council decision on whether to Award the Catmose Sports Leisure Contract.	Council	No	Part exempt	Strategic Director for Places (R Clayton)	FP/260124	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
25 Mar 2024	Peterborough Shared Service Agreement for Regulatory Services	Council	No		Strategic Director for Places (A Culleton)	FP/090224	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Cabinet 16 April 2024							
16 Apr 2024	Adult Social Care Strategy - To seek formal approval of the new Adult Social Care Strategy.	Cabinet	Yes		Strategic Director for Adults and Health (McAleese)	FP/120124	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
16 Apr 2024	Green and Active Travel Update - To provide an update to Members on the LEVI project and Active Travel England grants and	Cabinet	Yes		Strategic Director for Places (H Caldicott)	FP/260124	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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	<p>work – including forthcoming engagement and consultation opportunities.</p> <p>To seek delegated powers to accept/ decline potential grant funding from Active Travel England and, subject to timescales, LEVI funding.</p>						
16 Apr 2024	<p>Corporate Asset Review and Strategy Programme of Delivery - Corporate Asset Review and Programme for Delivery seeks delegated authority to approve the Asset Review Business Plans and overarching programme of delivery for Phase 1 (Catmose House, Museum and Catmose Cottage), disposal of surplus assets and implementation of the Draft Asset Strategy across the Council's property</p>	Cabinet	Yes	Part exempt	Strategic Director for Places (Gordon)	FP/230224	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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	portfolio.						
16 Apr 2024	Procurement of the Integrated Sexual Health Service - To seek approval for undertaking the procurement; to delegate the authority to award the contract to the Strategic Director for Adults and Health in consultation with the Portfolio Holder for Adults and Health	Cabinet	Yes		Strategic Director for Adults and Health (Hope)	FP/230224	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Annual Council 13 May 2024							
13 May 2024	Appointment of Chairman and Vice-Chairman	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 May 2024	Updates to the Constitution - To approve an updated Scheme of Delegation and other changes to the Constitution	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 May 2024	Political Balance Calculation and Allocation of Seats to Political Groups	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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13 May 2024	Appointment of Chairs of Committees	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 May 2024	Programme of Meetings 2024/25	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 May 2024	Appointments to Outside Bodies 2024/25	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published